

Government of West Bengal
Department of Water Resources Investigation & Development
Office of the Project Director, West Bengal Accelerated Development of Minor Irrigation Project
ICMARD Building, Block- 14/2, Scheme- VIII (M), 5th Floor, Ultadanga, Kolkata —700 067.
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The INVITATION:

The Project Director, West Bengal Accelerated Development of Minor Irrigation Project (WBADMIP) under Water Resources Investigation & Development Department, Govt. of West Bengal invites application from the intended candidates/dedicated professionals to fill up the following category of vacant or likely to be vacant posts on purely contractual basis for engagement in the District /State Project Management Units (DPMUs/SPMU) under WBADMIP as noted below:

1. Divisional Accountant :- 04 contractual post. (For different districts of West Bengal as per vacancy).

Eligibility Criteria:

- a) **Qualification:** Retired Personnel from composite cadre of Divisional Accountant of PAG, WB.
b) **Experience:** Not Applicable

Age Limit- The upper age limit is 62 years as on 01.01.2022 [Candidates (from the above mentioned cadre) on the verge of retirement can apply]

Consolidated Pay per month: Last Pay minus Pension only as per prevailing Government Order.

N.B. The Contractual posts/positions noted above may vary as per vacancy for the DPMUs/SPMU of West Bengal.

INSTRUCTIONS FOR APPLICANTS:

Only Citizen of India can apply:-

1. Intended candidates have to submit basic details as asked in the Website: www.wbadmip.org for the category of contractual post. All the Fields as applicable for information should be filled up before submitting in the website as noted. The candidates should submit application for single time for this post and should take a note of their Registration No./ Token No immediately after submission for future correspondences with WBADMIP Authority. The Fields for information (not applicable) for this post/position should be filled with zero (0).
2. The last date of submission basic details in the website is: 15th December, 2022 up to 06.00 PM.
3. On the basis of Basic details submitted by the candidates, shortlisting would be done based on qualification & age etc. as submitted by the candidates in the website. Shortlisted candidates would be informed through their respective e-mail id as submitted during submitting information in the website (www.wbadmip.org) for examination (interview) along with attachment of necessary documents. If any candidate's e-mail id is not available, he/she will be informed through Telephone/SMS only and in that case, candidates (shortlisted only) have to come physically to the project office for collecting his/her necessary documents (application form etc.) for examination.

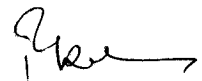
Applicable for **shortlisted candidates** only-

- i. Separate Application Form (in hard copy) to be filled up for this post only when the candidate is shortlisted for Examination (Interview).
- ii. The shortlisted candidates should submit duly completed application form latest by half an hour before the interview along with the copies of the following documents attested by competent authority or self-attested (i. attested copy of age proof certificate, ii. attested copy/copies of mark sheets for each examination passed (10th onwards as applicable), iii. Attested copies of Pension Payment Order (PPO) / any record issued by appointing authority regarding date of retirement along with HRMS generated report by Govt. of West Bengal (applicable for Candidates on the verge of retirement) & iv. Self-declaration of Service Record and other

certificates as required). All the above mentioned certificates, documents etc. in original must be produced during verification before interview failing which his/her candidature may be cancelled.

- iii. One no. latest colored passport size photographs with signature & date thereon are required to be enclosed /affixed on the application form in the space provided for the same.
- iv. Shortlisted candidates may send the Application form (attachment of e-mail) duly filled up by post/ can be dropped at the WBADMIP office mentioning the receipt/token no. obtained from the website after submission of basic details and category of post applied for on the top of envelope and should be addressed to 'The Project Director, WBADMIP, ICMARD Building, Block-14/2, Scheme- VIII (M), 5th Floor, Ultadanga, Kolkata –700067'. The application must reach latest by half an hour before the schedule time of interview. If the application with requisite documents reaches after due date & time or not reaches at all for any reason whatsoever, the Project Authority will not be responsible for his candidature at any stage. Application through fax/e-mail or any other mode will not be accepted.
- v. Closing date and time for receipt of application form (shortlisted candidates only): 22.12.2022 upto 02.00 P.M.
- vi. Candidate should put his/her full signature in the application form and it should be identical during interview and subsequent correspondences, otherwise his/her candidature may be cancelled.
- vii. Application form not properly filled up or incomplete in any respect (e.g. without signature & required documents) would summarily be rejected.
- viii. Canvassing in any form would disqualify the candidature. The candidate should conduct properly with project officials/other candidates before and after his/her interview inside the office premises otherwise his/her candidature may be cancelled.
- ix. Candidate must fulfill the eligibility criteria and age as noted above (professional qualification and experience if any by the closing date and time) otherwise his/her candidature may be cancelled.
- x. The candidates should be conversant in Bengali language.
- xi. All the degree/other certificates mentioned in the advertisement must have been obtained from recognized Universities / Institutions with appropriate equivalence certificate if necessary. Those have to be submitted when it will be asked by the authority.
- xii. The authority reserves the discretion of conducting personal interview with a view to shortlist candidates for each post. Any dispute regarding recruitment will be decided at the discretion of the Project Director.
- xiii. Selected candidates are liable to be posted/ transferred within the state of West Bengal.
- xiv. Authority reserves the right to cancel the appointment, if a candidate is found not eligible at any stage even after appointment. Engagement is purely contractual basis and will not be regularized in future in any manner whatsoever. Generally appointment will be given for one year or less than one year and may be renewed every year for a period (one year or less) on performance basis up to the end of the Project or termination of appointment whichever is earlier. The candidates so engaged shall not be eligible for being engaged under any other establishment of Government or under any Institution during his/her engagement period in this Project.

- xv. No TA/DA is admissible for the interview or, if selected, for performing the office duties.
- xvi. Shortlisting or receiving message/letter for the interview must not be treated as appointment for the post.
- xvii. The applicants may browse the WBADMIP website from time to time for additional information, if any.
- xviii. The number of vacancy for this post/category may vary.
- xix. The shortlisted candidates have to enter in the office premises after showing his/her identity card having photo proof in any manner issued by any competent Govt. Authority.
- xx. The recruitment process can be modified/ cancelled/ postponed/ suspended/ terminated without any prior notice assigning any reasons at any stage.



Project Director
WBADMI Project